

DELAWARE BOARD OF NURSING HOME ADMINISTRATORS

MAY 10, 2005 MINUTES – AS APPROVED JUNE 14, 2005

The Delaware Board of Examiners of Nursing Home Administrators held a meeting on Tuesday, May 10, 2005, at 2:00 p.m. in Conference Room B, located on the second floor of the Cannon Building, 861 Silver Lake Boulevard, Dover, Delaware.

Present: Linda Jones, Healthcare Professional Member, President, Presiding
Alonzo Kieffer, Professional Member, Vice-President
Elizabeth Happoldt, Public Member
Patricia McLaughlin, Professional Member
Jerry Spilecki, Professional Member
Allison Reardon, Deputy Attorney General
Dana Spruill, Administrative Specialist II

Absent: Lillie Mae Johnson, Public Member
Carolyn Cotter, Public Member
Michael Bundek, Public Member

Call to Order

Ms. Jones called the meeting to order at 2:15 p.m.

Review of Minutes

The minutes of the March 31, 2005 meeting were reviewed. Mr. Spilecki made a motion, seconded by Ms. McLaughlin, to approve the minutes as amended. The motion was unanimously carried.

New Business

AIT Programs

Delores M. Greene- Ms. McLaughlin made a motion, seconded by Mr. Spilecki, to approve the revised 26 week AIT outline submitted on behalf of Ms. Greene. The motion was unanimously carried.

Michael L. Friedel – The Board reviewed the AL and SNF progress report submitted on behalf of Mr. Friedel. No action was required by the Board.

Catherine Hawkinson - The Board reviewed the AL final progress report submitted on behalf of Ms. Hawkinson. No action was required by the Board.

Miriam J. Zambrana – Mr. Kieffer made a motion, seconded by Ms. Happoldt, to approve **contingent upon receipt of an original, signed and notarized application and an official college transcript** Ms. Zambrana for a 12 month AIT program, to approve her AL and SNF preceptor as submitted, to approve her AIT outline as submitted, and to require an approved course of study. The motion was unanimously carried.

Approval to Sit For NAB Examination

The Board discussed the exam status of Stanley Waite. The Board discussed the requirement that an exam candidate complete the second attempt at the exam within three months. Mr. Waite failed to re-take the examination within this required time period. A motion was made by Mr. Kieffer, and seconded by Ms. McLaughlin, to approve Mr. Waite to sit for the examination a second time and to notify him that if it was necessary for him to take the exam a third time that he would be required to do so within a six month window and that he would be required to receive the required additional training before that examination. The motion was unanimously carried.

Continuing Education

Ms. McLaughlin made a motion, seconded by Mr. Kieffer, to approve the following programs:

1. Institute for Natural Resources
 - a. “Successful Aging” – 4.0 CE hrs
2. Health Care Consultants
 - a. “Directions in Health Care - 2005” – 4/27/05 – 4/28/05 - 24 CE hrs
3. Request by Licensee Bruce Levin
 - a. Course Provider: Chesapeake Health Education
Course: “Dealing with Difficult People” - 5.5 CE hours
4. Request by Licensee Leigh A. Weber
 - a. Course Provider: Extendicare Health Services
Course: “Business Office Training” – 12/13-14/04 – 8 CE hrs
5. Request by Licensee Mary Anne Bonner
 - a. Course Provider: Harbor Management
Course: “Leadership Matters” – 5/6/05 – 6.0 CE hrs

6. Activities for Geriatric Enrichment
 - a. “Promoting Quality of Life” – 5.0 CE hrs
 - b. “What’s So Special About Special Events” – 5.0 CE hrs
 - c. “Laughter is the Best Medicine, A Humorous Approach to Quality of Life in Long-Term Care” – 5.0 CE hrs
 - d. “The ABC’s of Dream Weaving” – 5.0 CE hrs
 - e. “The Name of the Game is Quality of Life . . . Are We All on the Same Team?” - 5.0 CE hrs
 - f. “It’s About Time” - 5.0 CE hrs
 - g. “Culture Change” - 5.0 CE hrs
 - h. “Getting Started Along the Path to Culture Change” - 5.0 CE hrs
 - i. “There’s No Place Like Home . . . Or is There? A Closer Look at Culture Change” - 5.0 CE hrs

and to approve the following program **contingent upon receipt of the course content and instructor resume:**

1. Request by Licensee Jerry Spilecki
 - a. Course Provider: Centers for Medicare and Medicaid Services
Course: “Basic Surveyor Training for ICF/MR Facilities” – 33.75 CE hrs

The motion was unanimously carried.

2005 Annual NAB Meeting – June 15-17, 2005

None of the Board members are planning to attend this NAB meeting. Ms. Jones reported that she felt the mid-year meeting was very beneficial and she plans to attend it again in November.

Review of Continuing Education Reports Submitted in Response to Random Audit

The Board reviewed two continuing education logs received with supporting documentation pursuant to the random audit. Ms. Jones made a motion, seconded by Ms. McLaughlin, to approve one submission as submitted and to notify the other licensee that NAB and DE approved courses are acceptable but that courses approved by Pennsylvania must be approved by the Delaware board. The motion was unanimously carried.

Old Business

Revision to Rules and Regulations – SB 229

Public notice of the rules and regulations hearing scheduled for June 14, 2005 will be published in two newspapers and in the Register of Regulations. At that meeting, the Board will also conduct regular business, including review of continuing education audits.

Diane A. Lee – Previously Tabled Application for Licensure by Reciprocity (Kansas)

DAG Reardon reviewed the licensure requirements of Kansas and compared those requirements to Delaware's in order to determine if the applicant could qualify for licensure through reciprocity. The Board was unable to find the Kansas requirements to be substantially similar. DAG Reardon was unable to determine if Kansas required applicants for licensure to be 21 years of age or to complete a required course of study. The application was reviewed by the Board to determine whether the applicant would qualify for licensure through direct application. The applicant had completed a 480 hour course and pursuant to Rule and Regulation 7.1.3 Delaware requires a 6 month AIT program based upon the applicant's bachelor degree in management and ethics. A motion was made by Mr. Kieffer, and seconded by Mr. Spilecki, to notify the applicant that it was not clear from the application whether she met the requirements for direct licensure. She will need to either provide evidence of having 6 months administrative experience or of completing a 9 month AIT program. The applicant will be advised that if this information is not received by the July 2005 meeting that her application will be proposed to deny by the board. The motion was unanimously carried.

Any Other Business Before the Board (for discussion only)

For information purposes, the Board received a letter dated April 19, 2005, from the Delaware Developmental Disabilities Council addressed to the Delaware General Assembly regarding H.B. No. 72.

Adjournment

There being no further business before the Board, Ms. Johnson made a motion, seconded by Mr. Spilecki, to adjourn the meeting. The motion was unanimously carried. The meeting adjourned at 3:45 p.m. The Board will hold a public hearing and review any applications or continuing education audits on June 14, 2005, at 2:00 p.m. The next regular meeting will be on Tuesday, July 12, 2005 at 2:00 p.m.

Respectfully submitted,

Dana M. Spruill
Administrative Specialist II